

Neumann University  
Academic Resource Center

## Contract for Academic Success

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ @ knights.neumann.edu

Major/Anticipated Major: \_\_\_\_\_

Academic Advisor: \_\_\_\_\_

### Academic Information:

GPA Last Semester: _____	Cumulative GPA: _____
<p>Courses Taken Last Semester and Final Grade for Each Course:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p> <p>5. _____</p> <p>6. _____</p>	<p>Current Courses and Goal Grades for Each Course:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p> <p>5. _____</p> <p>6. _____</p>
<p>I was not successful, academically, this past semester for the following reasons:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>	<p>I will commit to the following actions which will allow me to achieve my academic goals stated above:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p>
My total attempted credit hours: _____	My total completed credit hours: _____
The required GPA for my major/anticipated major: _____	If I achieve my academic goals stated above, my semester GPA will be: _____
This is my _____ semester on academic probation.	I must earn a semester GPA of _____ to achieve good academic standing.

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As a student on Academic Probation at Neumann University, I agree to comply with the following requirements necessary to achieve my academic goals:

1. I will meet weekly or bi-weekly with my Academic Counselor to discuss my progress. If I am unable to keep my scheduled appointment, I will email my Academic Counselor in advance of the scheduled appointment time. I understand that reports will be sent from my Academic Counselor to my Academic Advisor detailing my efforts.
2. I will attend all classes in which I am enrolled. I understand that more than three excused or unexcused absences will jeopardize my ability to achieve my academic goals. In the event that a class is missed, I will contact the teacher and follow-up for missed work and assignments.
3. I will work with my Academic Counselor to develop a coursework management planner that I will maintain for the duration of the semester. I understand that I MUST bring my planner to each meeting with my Academic Counselor. My next appointment is on \_\_\_\_\_ (date) at \_\_\_\_\_ (time). I will keep this appointment and begin work on my semester planner at that time.
4. I will set a regular study schedule. Generally, it is recommended to study for 2 to 3 hours per week for each credit hour you are enrolled. For example, if you enroll in 12 credits, you will attend classes for 12 hours, and study for a minimum of 24 hours per week. Thus, 36 hours per week would be the minimum time commitment for academics. This breaks down to studying 3-4 hours per day.
5. I will check my Neumann email every day and respond to messages from my Academic Counselor within 24 hours.
6. I will visit my teachers during office hours to follow up on poor paper and test/quiz grades and to clarify assignments.
7. I will do my best to establish and maintain positive relationships with teachers and other professional staff.
8. I will participate often in class by asking questions and getting involved in class discussions.
9. I will take advantage of campus resources as recommended by my Academic Advisor and Academic Counselor.
10. I will obtain help, such as tutoring, group study sessions in the ARC, labs, meetings with professors, etc., as needed for each class in which I am enrolled.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_