

Delta Pi Constitution
December 2009 Update

I. Name

This Neumann University chapter of Delta Epsilon Sigma, National Catholic Scholastic Honor Society, will be called Delta Pi

II. Purpose

The purposes of this Society shall be to recognize academic accomplishments, to foster scholarly activities, and to encourage a sense of intellectual community among its members with special emphasis on service to others.

III. Officers

Section 1 - Elections and Voting

All offices are to be held for a duration of no longer than one academic year with evaluation after the first semester. All officers must be nominated for election. Those nominations must be made by the third week of March each year. Elections must be held by the last meeting in the month of March each year. All nominated persons will be given the opportunity to deliver a statement of intent prior to the vote. Following all statements from the candidates, a blind ballot vote will be taken to elect the new officers. All active members are able to vote and a single majority wins the seat. Offices will be officially taken at the beginning of the following fall semester. During the month of April newly elected officers will work with the incumbents to learn their position and begin planning for the following school year. If for any reason an officer is unable to fulfill their duties a recall vote may be held to replace that member. All officer nominations and recall votes must be approved by the faculty advisor of Delta Pi.

Section 2 - Roles of Officers and Advisors

President - The President of Delta Pi is responsible for the smooth operation of the society and overseeing all activities and meetings of Delta Pi. It is the President's job to schedule all meetings and events for the chapter. He/she should meet regularly with all other officers, as well as the Faculty Advisor, outside the general society-wide meetings. Open communication should be kept with all officers and members of Delta Pi.

Vice President - The job of the Vice President is to assist the President and other officers, communicate with members on an individual basis when necessary, take over meetings and events if the President is unable to attend, and update the calendar on the society web page.

Service Initiatives - All service projects and the Teaching Fellows Program falls under the Service Initiatives office. The Service Initiatives officer is responsible for seeking out new service opportunities for the society and pairing Teaching Fellows with their faculty members. Regular meetings should be held with the Teaching Fellows Advisor. The Service Initiatives officer is responsible for creating, maintaining, and collecting all Teaching Fellows paperwork and giving copies to the Historian and advisors.

Communications - All promotion of society events and communication with people and groups outside Delta Pi falls under the Communications office. The Communications officer is responsible for the Delta Pi newsletter, flyers, and contacting the campus media to promote and grow awareness for Delta Pi and its service events. The Communications officer will act as Master of Ceremonies for the annual Delta Pi Induction Ceremony.

Secretary - The Secretary is responsible for taking minutes during all meetings as well as crafting and sending society-wide e-mail messages. All mass communication with the members is done through the Secretary. The Secretary will work closely with the Secretary of Academic Affairs on all budget concerns and fundraising.

Historian - The Historian is responsible for collecting and organizing all society records including paperwork and photographs. The Historian will take, or designate someone to take photos at all Delta Pi events. The Historian is responsible for working with Neumann University's Web Site Communication office to keep the Delta Pi web page up to date.

IV. Membership

Any student with a cumulative grade point average of 3.7 or higher is eligible for induction into the society in their junior or senior year at Neumann University. Official membership is granted at the annual Delta Pi Induction Ceremony. All members are highly encouraged to attend one chapter even each semester and one general meeting each month. Continual two-way communication between members and officers is essential in order to provide the full benefits of service to others.

V. Business

All general meetings are open to any members of Delta Pi and are to be held biweekly. Times and dates are to be determined by the current officers to allow for the maximum attendance of members. Members are encouraged to attend all meetings to reap the full benefits of membership in Delta Pi. Those unable to attend the meetings should follow up with the Vice President.

VI. Web Site

The Delta Pi web site address is <http://www.neumann.edu/academics/deltapi/default.asp>.

VII. Announcements

Due to the diverse residence status of our members, all members are required to have a reliable email account, and to register that account with the Secretary.

Any member may suggest any service projects or other ideas that would benefit the members of the society and the community the society serves.

All members shall be given a copy of this constitution upon their induction to the society and given continual, open access to a master copy of it. All members must demonstrate their comprehension of the content of the Delta Pi Constitution.

VIII. Amendments

Constitutional amendments can be suggested by any member, and they will be voted on by all active members present. Majority vote wins. The Faculty Advisor to Delta Pi must approve all amendments.