

NEUMANN UNIVERSITY STUDY ABROAD FORM

INSTRUCTIONS:

1. Type your answers in the spaces provided
2. Print completed form
3. Obtain required signatures, in order
4. Deliver completed form to Global Engagement Office in Bachmann 24C, accompanied by the signed Parent-Student Release Agreement.

Name: _____ Today's date: ____/____/____
Last First Middle Initial

Gender: Male Female Date of Birth: ____/____/____

Neumann University Student ID #: _____

Intended study abroad program: _____ Intended dates of study abroad: _____

Current Address: _____ Telephone: _____

Neumann Email: _____ Other Email: _____

Permanent/Family Address: _____

Permanent/Family Phone: _____ Cell Phone: _____

Name(s) of Parent(s) or Legal Guardian(s): _____

Email Address of Parent or Legal Guardian: _____

Emergency Contact: _____ Relationship to student _____

Emergency Contact Email Address: _____

Emergency Contact Phone: _____

Passport Number: _____ Expiration Date: ____ - ____

Are you a U.S. citizen? Yes No If no, please list your country of citizenship _____

Academic Advisor : _____ Cumulative GPA _____

Current academic status: Freshman Sophomore Junior Senior

Academic Status while abroad: Sophomore Junior Senior Expected Graduation Date ____ - ____

Major (or intended major): _____ Minor (if any): _____

Have you ever studied or traveled abroad? Yes No If "YES", when, where, why and for how long?

How did you hear about this program? _____

What languages have you studied at the college or high school level? Please list all languages (not just ones for country of planned study) and how long you have studied them:

List any college courses you have taken about the country or region of intended study:

In the box below, please write about your reasons for wanting to study abroad and your expectations of the benefits you will receive.

Please list the courses for which you plan to enroll while abroad.

| | | | | THIS COLUMN TO BE COMPLETED BY REGISTRAR |
|---|----------------------------------|--------------|------------------------------|---|
| | Course Title at Host Institution | Credit Hours | Course # at Host Institution | Neumann University Equivalent* |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |

*The last column is only for use with affiliated institutions. If a student is applying for a study abroad program with which Neumann University has no prior agreement, the student must provide a paid, professional evaluation of all study abroad courses to be transferred by World Evaluation Service (www.wes.org) to the Neumann University Registrar upon successful completion of the program. (Student is responsible for the WES fee.)

NOTE ABOUT COURSE CHANGES: After this form has been submitted, students wishing to make changes to the courses listed above must first notify and receive permission from the Registrar and their Dean or academic advisor. Course changes are subject to approval and must be noted on this form upon the student's return from study abroad.

By signing below:

- I acknowledge that the answers I have given above are correct to the best of my knowledge.
- **I agree to attend a mandatory pre-departure orientation session and a post-trip re-entry session. Failure to attend will jeopardize the applicability of my financial aid and scholarships to my semester abroad.**
- I have read and I understand the Step-by-Step Application Process and I will consult with my academic advisor, the Dean of the Division in which I am enrolled and the Coordinator of Global Engagement.
- I will obtain all signatures, as required, and I understand that the decision of the Vice President for Academic Affairs on my application for study abroad is final.
- I understand that it is my responsibility alone to obtain a valid passport and visa, if necessary, for travel from and to the United States. I also understand that I am responsible for obtaining all necessary immunizations for travel and study abroad.
- I acknowledge that Neumann University cannot assure that overseas institutions will be able to provide support services including but not limited to disabilities services and tutoring.
- I understand that only those students who are in good academic standing may apply for study abroad opportunities and that no student may participate in any study abroad program unless all Neumann University health and financial holds have been cleared.
- I understand that I travel and study abroad at my own risk and hereby waive my right to take any legal action against Neumann University in cases of accident, injury, misadventure, or loss of life.

_____ Signature of Student _____ Date

Please obtain the following signatures in order:

_____ Signature of the Registrar _____ Date

_____ Signature of Academic Advisor _____ Date

_____ Signature of Division Dean _____ Date

_____ Signature of the Vice President for Academic Affairs _____ Date

_____ Signature of the Coordinator of Global Engagement _____ Date