

2022 1098-T Web Access

1098-T forms for the 2021 and 2022 year are available online at <https://tra.maximus.com/>. For all prior year requests please call the business office at 610-558-5505 or email us at bursar@neumann.edu.

How to access:

1. Visit <https://tra.maximus.com>
2. Click on the link for Login/Register
3. If you are a returning user, please login using your created Username and Password from last year. If you do not remember your login, please use the links on the page for assistance as this is an external page and Neumann IT will not be able to assist. Proceed to step 8 once logged in.
4. For new users, select Register.
5. Enter the last 5 digits of your social security number or your ID number in the top section as well as your first and last name in the second section.
6. Enter your email address and create a user ID between 3 and 25 characters and click complete.
7. Once completed you will be emailed a temporary password to login for the first time. Once you login, you will be prompted to select a security question and answer followed by a new password.
8. When you are fully logged in, you will be able to view and print your 1098-t by clicking on the blue link on the right names "view/print 1098-t". Please be sure you are accessing the correct tax year if there are multiple options.

For login issues, please refer to the Student Help (maximus.com). If you cannot find a solution to your issue there, please call Maximus at 833-604-9184. Business office staff are unable to assist you with login issues.

If you believe any information on the form is incorrect or require an address change, please contact the business office at 610-558-5505 or email us at bursar@neumann.edu.